- **Job Description**
- CTC - 6-7 LPA
- Eligibility Criteria - First Attempt
- Place of posting Kolkata , Pune
- No. of vacancies- 3-4

Job Title: Cost Accountant – Fresher
Company: SPML Infra Limited
Location: Kolkata – Head Office
Department: Finance & Accounts
Qualification: CMA (ICMAI) Qualified
Experience: Fresher; relevant practical training preferred

Role Overview

Support cost monitoring, project profitability analysis, budgeting and financial reporting across SPML's EPC projects and BESS business. Work closely with Finance, Projects, Procurement and Stores teams to provide accurate cost information and highlight variances.

Key Responsibilities

- Assist in preparing project budgets, cost estimates and periodic cost reports.
- Track material, labour, subcontracting, equipment and overhead costs against approved budgets.
- Analyse budget-versus-actual variances and highlight deviations for review.
- Support project-wise profitability analysis, including committed costs and cost-to-complete estimates.
- Assist in monitoring BESS manufacturing costs, inventory consumption and product costing.
- Reconcile cost records with financial accounts, inventory records and project reports.
- Support monthly MIS preparation, including cost trends, margins and working capital information.
- Coordinate with project sites and departments for timely submission and validation of cost data.
- Assist with cost records, audit schedules and supporting documentation, as applicable.
- Identify opportunities for cost control and improvement in reporting processes.

Required Skills

- Sound understanding of cost accounting, budgeting, variance analysis and financial accounting.
- Good working knowledge of MS Excel, including PivotTables and lookup formulas.

- Strong analytical ability, accuracy and attention to detail.
- Effective communication and coordination skills.
- Exposure to SAP or another ERP during practical training will be an advantage.

Key Performance Indicators

- Accuracy and timely submission of cost reports and MIS.
- Timely identification and reporting of cost variances.
- Completion of assigned reconciliations and closure of discrepancies.
- Quality of analysis supporting project and product profitability reviews.

Reporting To: Designated Manager – Finance & Accounts
Travel: Occasional visits to project sites or the manufacturing plant, as required.